



Guidelines for Community Service North Kansas City Schools

1. Using the district application form, students will apply for their community service projects through the A+ Coordinator. **Projects must be approved by the A+ Coordinator prior to beginning the work. Students should request a pre-approved Community Service Monitoring Form from the A+ Coordinator prior to beginning the community service project.**
2. Students will validate their service hours by completing the district Community Service Monitoring Form (example on next page) and returning it to the A+ Coordinator within two weeks following project completion.
3. Students will be evaluated on their performance by the supervisor of the community service organization.
4. Students are expected to complete their service hours outside the school day with the exception of hours performed during lunchtime, seminar, or study hall, if those hours can be arranged.
5. Students are responsible for their own transportation.
6. Service projects done through school clubs, community organizations such as Boy Scouts, Girl Scouts, YMCA, etc. or church youth groups may count toward fulfillment of the community service component. Service projects that are performed as a required part of a course or to earn points for a school club or activity may be counted. Note: Community service may not be performed for a relative.
7. Work done for wages does **not** count as community service.
8. Any community service in which students work with younger children requires prior completion of a tutoring/mentoring training session.
9. Hours completed for A+ may be counted for both A+ and community service.

Remember: All hours counted toward the A+ Program must be done with students younger or of lesser ability in a North Kansas City School District program and must be supervised by a school district employee.