**STALEY HIGH SCHOOL**

# COLLEGE VISIT FORM

***BEFORE*** ***you attend your college visit…..***

1) Complete this form with all required signatures.

2) Take the completed form to the Attendance Office.

3) Upon return of your visit you must bring back proof of the visit such as a business card of a college representative (with the date of the visit and the signature of the college representative). If you met with a coach you could turn in their card with their signature and date.

4) This proof must be given to the Attendance Office so they can mark you absence as an "excused absence."

## COLLEGE VISIT REQUEST - *fill out completely and turn in before your visit*

Student Name (PRINT)_____ Date of Visit: _____

Name of College _____

Who is attending with you? _____

Parent Signature _____

Counselor Signature _____

This date is an: A Day B Day (Circle one)

| Block | Assignment | Teacher Signature |
|---|---|---|
| 1 | _____ | _____ |
| 2 | _____ | _____ |
| 3 | _____ | _____ |
| 4 | _____ | _____ |

*After you have collected all signatures and information above, please turn this form into the Attendance Office. Don't forget to see steps 3 and 4 at the top!*